



## World Congress Volunteer Roles (as of March 18, 2022)

IN-PERSON			
Volunteer Role	Duties (subject to change)	Hours/Shift	Shifts (to be finalized)
<b>Welcome Greeter</b>	Welcome attendees to Chicago at the Hyatt Regency Chicago entrance and direct to badge pickup	4 hours	<b>Sun, July 17:</b> 11:30am-3:30pm <b>Sun, July 17:</b> 3pm-7pm <b>Mon, July 18:</b> 7am-11am
<b>Registration Usher</b>	Direct attendees to badge pickup, onsite registration or exhibitor/speaker registration at registration	4 hours	<b>Sun, July 17:</b> 11:30am-3:30pm <b>Sun, July 17:</b> 3pm-7pm <b>Mon, July 18:</b> 7am-11am
<b>General Session Usher</b>	Assist attendees find open seats, close doors when general session begins	.5 hours	<b>Mon, July 18:</b> 7:30am-8:30am <b>Tues, July 19:</b> 7:30am-8:30am <b>Weds, July 20:</b> 7:30am-8:30am
<b>Breakout Session Check-in</b>	Help attendees scan into their breakout sessions to receive educational credits (will be assigned to breakouts you plan to attend)	1-2 hours	<b>Mon, July 18:</b> 9:45am-12:15pm and/or 3pm-4:30pm (3 sessions) <b>Tues, July 19:</b> 9:30am-12:30pm (2 sessions) <b>Wes, July 20:</b> 9:15am-12:15pm (2 sessions)
<b>Session Lead or Moderator</b>	Serve as a session lead or moderator. Separate training and details to be provided	2-3 hours per session	<b>Mon, July 18:</b> 9:45am-12:15pm and/or 3pm-4:30pm (3 sessions) <b>Tues, July 19:</b> 9:30am-12:30pm (2 sessions) <b>Wes, July 20:</b> 9:15am-12:15pm (2 sessions)
<b>Dine-Around Host</b>	Meet attendees at Hyatt Regency Chicago or restaurant. Coordinate with restaurant on checks (everyone on their own). NCMA to make reservations for groups.	3 hours	<b>Mon, July 18:</b> 5:30pm-8:30pm (dinner starts at 6pm)



VIRTUAL (all times in CT)			
Volunteer Role	Duties (subject to change)	Hours/Shift	Shifts (to be finalized)
<b>Session Lead or Moderator</b>	Serve as the session lead or moderator for the session – attend dry run, engage attendees in chat and lead breakout session discussion post-session	2-3 hours per session	<b>Mon, July 18:</b> 9:45am-12:15pm and/or 3pm-4:30pm (3 sessions) <b>Tues, July 19:</b> 9:30am-12:30pm (2 sessions) <b>Wes, July 20:</b> 9:15am-12:15pm (2 sessions)
<b>Group Discussion Monitor</b>	Serve as the moderator for specific topic discussions in the virtual event platform based on your experience and preference.	4 hours throughout the event	No assigned time

\*must have a minimum of **FOUR** volunteer hours completed to receive the \$200 credit to your registration.