

# First-Time Attendee **FAQs**

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## **When should I arrive?**

The official start of the conference is Sunday, April 21st, with the opening session beginning at 8 a.m. We'd recommend arriving on Saturday, April 20th, to ensure you have enough time to check in to the hotel, familiarize yourself with Caesars Forum, and pick up your badge before the first session begins. There are also pre-conference events on Saturday beginning at 8:30 a.m.

## **Where should I stay?**

HSPA has secured discounted hotel blocks with Harrah's and The LINQ Las Vegas, the only two hotels on the strip directly connected to the Caesars Forum Convention Center. You can book your hotel through the conference page on the HSPA website.

## **What does my conference registration include?**

Each full registration fee includes access to all learning activities from Saturday, April 20, through Tuesday, April 23, and admission to the expo, lunches, and the opening reception. Please note that pre-conference activities on Saturday, April 20, are offered on a first-come-first-served basis.

## **What should I bring?**

The dress code is business casual, and comfortable shoes are a must! We suggest packing a light sweater or two, as meeting rooms are cool. We recommend you pack a few business cards and have a notebook and pens to take notes.

## **Do I have to attend each session?**

Attendance at each session is not mandatory, nor is it possible. We recommend trying to attend as many sessions as your schedule allows. The conference program is designed for each attendee to be able to participate in all general sessions and the flexibility to choose from various concurrent sessions based on what topic interests you most.

## **Do I have to pay for each session?**

No, your conference registration includes access to all learning activities from Saturday, April 20, through Tuesday, April 23, 2024.

## **Can I bring a spouse or guest to an event or session?**

To access sessions, special events, and meals, guests attending the conference must register as an attendee in full or purchase a daily pass(es) on-site. The daily rate for the conference is \$300 and must be purchased on-site at the main registration desk. The opening reception on Sunday night will be available to purchase separately for guests on-site for a fee of \$125.

## **Are there events tailored to first-time attendees?**

HSPA's mentoring program will match first-time attendees with seasoned conference attendees. Attendees will receive an email with information on how to participate in the program.

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## **How can I network while at the Conference?**

Networking is one of the most valuable benefits of attending the conference and expo. Whether walking between sessions, grabbing coffee in the morning, or sitting beside somebody new before a presentation starts—always be willing to meet new people! Keep a few easy lead-in prompts on hand to strike up a conversation; “What did you think about that General Session?”, “Where are you from?”, “Is this your first time in Las Vegas?” The Opening Reception is a great place to meet new people and connect on the first day of the Conference. Daily lunches are another easy way to meet new people. Sit at a new table daily and start a conversation with the group!

## **How can/should I spend my evening?**

Sessions and workshops end at 5 p.m. each evening, and our Opening Reception takes place Sunday night from 6:30–8:30 p.m. We highly recommend attending our Opening Reception. It’s a great place to network with fellow attendees and have fun! You will have free time in the evenings, and we suggest you take advantage of this time to explore Las Vegas with your fellow attendees.

## **If I hold a certification from CBSPD, can I attend the HSPA conference and obtain credit?**

Yes, all are welcome to the conference. The conference is approved for CBSPD credit. Stop by the registration desk to obtain a copy of the 2024 approval codes.

## **When should I expect to receive my credits for attending the Conference?**

Please allow up to 7 days following the close of the conference for your credits to be applied to your HSPA account. If you are certified with CBSPD or need nursing credits, please visit the registration desk for more information.

## **Does HSPA have a courtesy pickup at the airport?**

No, HSPA does not offer a pickup service or a shuttle at the Harry Reid International Airport in Las Vegas. We recommend either taking a taxi, Uber or Lyft to the hotels. The airport is located 5 miles south of downtown Las Vegas. If you plan to rent a car, please note that you will be responsible for on-site parking.

## **What if I have dietary restrictions? Are there alternatives available at the lunches?**

Yes, HSPA is working closely with Caesars Forum to meet everyone’s dietary restrictions. To help us plan accordingly, please indicate your allergen on the conference registration form. All meals have vegan, gluten-free, and vegetarian options.

## **Do we get a copy of the speaker presentations?**

Paper handouts are not provided by HSPA, but registered attendees will be able to download the presentations from the HSPA mobile app or from the HSPA website.

*Please note: Presentations are only available when provided by the speakers. Pre-conference workshops, discussion groups, and keynote speaker presentations are not included.*

## **Is there a tour before the opening ceremony to ensure I go to the correct sessions?**

HSPA does not offer a formal tour, but we encourage you to familiarize yourself with the Caesars Forum, connecting hotels and the conference floor plan before the opening session begins. You can find a copy of the conference map within the Mobile App and in the Conference Program. We recommend planning which sessions you’d like to attend before the conference starts to help map out your days. You can also stop by the registration booth anytime; we will be happy to help guide you in the right direction!

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**Are there interpreters available?**

No, HSPA does not offer interpreters for the conference sessions. If you indicated a special accommodation on your registration form, we will work closely with you to make the conference as fully accessible as possible.

**Can I record a session with audio or video?**

No, recording (in any manner) educational sessions or events or disseminating copyrighted material is not permitted. Recording content within any HSPA-occupied spaces (including hallways) without expressed written permission from HSPA is considered a violation of our code of conduct and may result in removal from the conference.

**Are shuttles available if I am not staying at a preferred hotel?**

No, HSPA does NOT provide shuttles to and from other hotels or the airport for attendees.

**Is there information for medical assistance in the area?**

In the event of a medical emergency on-site, remain calm and dial 9-1-1. Caesars Forum staff will be available throughout the conference to help guide you to the best assistance in the local area if needed.

**Does HSPA share attendee information?**

By registering as an attendee, you agree to receive periodic emails and mailings from exhibiting companies directly related to exhibits and social events for the HSPA 2024 Conference & Expo. Additionally, the QR code on your badge allows participating exhibitors to collect your registration details on request.