

MEETING ROOM INFORMATION

FURNISHINGS PACKAGES

Freeman is here to help elevate your environment for your meeting room at the Las Vegas Convention Center.

Meeting room rentals are available through AEM and must be arranged prior to placing any enhanced Freeman orders.

In order to receive the advance discount deadline price for furniture requests, please complete and submit the Meeting Room Packages Order Form by Tuesday, February 14, 2023.

Please email this completed form to:

- conexpoconaggsupport@freeman.com (for CONEXPO-CON/AGG exhibitors)

OR

- ifpesupport@freeman.com (for IFPE exhibitors)

AND

- Please cc: margie.maka@freemanco.com

Please call us at 855-473-0476 should you have any questions.

Please refer to the Meeting Room Package Options for some popular furniture packages. These package are being offered at a bulk discount of 10%. In order to receive the 10% discount, no adjustments or substitutions to the packages will be allowed. Place your order using the Meeting Room Packages Order Form. For a la carte furniture orders and pricing, please refer to the [Furnishings Brochure](#) and [Furnishings Order Form](#).

FREIGHT INFORMATION

Shipping labels are provided specifically for the meeting rooms. Please be sure to use the appropriate shipping label as there are meeting rooms in the West, North and South buildings).

If freight for the meeting rooms is sent with your exhibit, additional labor charges will apply to relocate the freight to your meeting room.

Service Questionnaires:

In order to help us plan for your needs, please complete the form by date indicated below:

Monday, January 2, 2023

- [Machinery, Equipment & Display Questionnaire](#)

MEETING ROOM PACKAGE OPTIONS

Please see below for some popular furniture packages. These packages are being offered at a bulk discount of 10%. In order to receive the 10% discount, no adjustments or substitutions to the packages will be allowed. Place your order using the Meeting Room Packages Order Form. For a la carte furniture orders and pricing, please refer to the [Furnishings Brochure](#) and [Furnishings Order Form](#).

Allegro Package

- One Allegro Sofa (83015)
- One Allegro Chair (83019)
- One Brooklyn Meeting Chair - White/Oak (81046)
- One Silverado Cocktail Table (82014)
- One Silverado End Table (82015)
- One Sofia Side Table (8209)
- One Timber Table (898843)
- One Miramar Divider - White (85040)
- Two 7' Boxwood Hedges (85030)
- One Linen Albuquerque Pillow (89837)
- One Spice / Ivory Frayed Lumbar Pillow (89841)
- Two Lapis Rugs (89844)
- Two Kendra Table Lamps



Chandler Bowery Package

- One Chandler Sofa
- Two Bowery Chairs (81034)
- One Mesa Cocktail Table - Black (820130)
- Two Mesa End Tables - Black (820133)
- One Timber Table (898843)
- One Taos Side Table - Black (820320)
- One Jacob Wood Table
- Two 4' Boxwood Hedges (85035)
- One Morocco Rug
- One Irvine Table Lamp
- One Irvine Floor Lamp
- One Dia Pillow
- One Regal Pillow



Cordoba Package

- One Cordoba Loveseat (83013)
- One Cordoba Chair (81048)
- One Lena Chair - Green (81036)
- Two Mesa End Tables - Black (820133)
- One Marche Swivel Ottoman - Forest Green (81540)
- Two Sofia Side Tables (8209)
- One Plumes Pillow
- One Teal/Ivory Lumbar Pillow
- One Nile Rug
- Two 5' Planter Pots with Ferns
- Two 7' Boxwood Hedges (85030)



Naples Power Package

- One Powered Naples Sofa (830121) *
- One Powered Naples Chair (810120) *
- One Bowery Chair (81034)
- One Marche Swivel Ottoman - Orange (815160)
- One Sydney Cocktail Table - Black (82052)
- One Sydney End Table - Black (82054)
- One Galactic Side Table
- One Jacob Wood Table
- Two Harvest Yellow Miramar Dividers (85043)
- Two Palm Trees
- Two Maui Rugs (898272)
- One Irvine Table Lamp
- One Pumpkin Spice Solid Pillow (898653)
- One Moss Green Solid Pillow (898655)

* Requires additional power be ordered.



Sterling Lena Package

- One Sterling Sofa (8309)
- One Sterling Chair (81037)
- Two Lena Chairs - Green (81036)
- One Marche Swivel Ottoman - Forest Green (81540)
- One Chrome Geo Cocktail Table (82034)
- One Chrome Geo End Table (82035)
- One Taos Side Table - Black (820320)
- Two Faux Hide Rugs
- Two 5' Planter Pots with Ferns
- Two 4' Boxwood Hedges (85035)
- One Irvine Table Lamp
- Two Splendor Pillows



Naples Sofa Setting

- One Naples Sofa - Black (830119)
- Two Naples Chairs - Black (810119)
- One Chrome Geo Cocktail Table (82034)
- One Chrome Geo End Table (82035)



Key Largo Big Game Package

- One Key Largo Sofa (830951)
- Four Key Largo Chairs (810950)
- Two Timber Tables (898843)
- One Sydney Cocktail Table - White (82053)



Office Package

- One Madison Executive Desk (84075)
- One Madison Bookcase (84078)
- Three Cupertino Mid Back Chair (810170)Cupertino



Cupertino Conference Package *

- One 10' Powered Black Laminate Conference Table (8202)
- Eight Cupertino Mid Back Chairs (810170)

* Requires additional power be ordered.



NAME OF SHOW: **CONEXPO-CON/AGG & IFPE / March 14-18, 2023**

MEETING ROOM COMPANY NAME: _____ MEETING ROOM #: _____

MEETING ROOM CONTACT NAME: _____ MEETING ROOM ONSITE PHONE #: _____

MEETING ROOM E-MAIL ADDRESS: _____

Please complete the information below and submit by February 14, 2022.

MEETING ROOM PACKAGES

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Part #	Description	Qty	Package Price	Total
8951	Allegro Package (ALLPKG)		\$4,945.05	\$
8952	Chandler Bowery Package (CBOPAC)		\$4,528.35	\$
8953	Cordoba Package (CORPKG)		\$4,526.35	\$
8954	Naples Power Package (NAPWPK)		\$5,886.45	\$
8955	Sterling Lena Package (SLEPAC)		\$5,376.40	\$
8956	Naples Sofa Setting		\$2,514.15	\$
8957	Key Largo Big Game Package (KEYLBG)		\$3,659.40	\$
8958	Office Package		\$2,339.35	\$
8959	Cupertino Conference Package (CUPPKG)		\$4,275.00	\$
			Total	\$

Please complete the meeting room layout on page 2.

TOTAL COST
Total Cost = \$ _____ <small>Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.</small>

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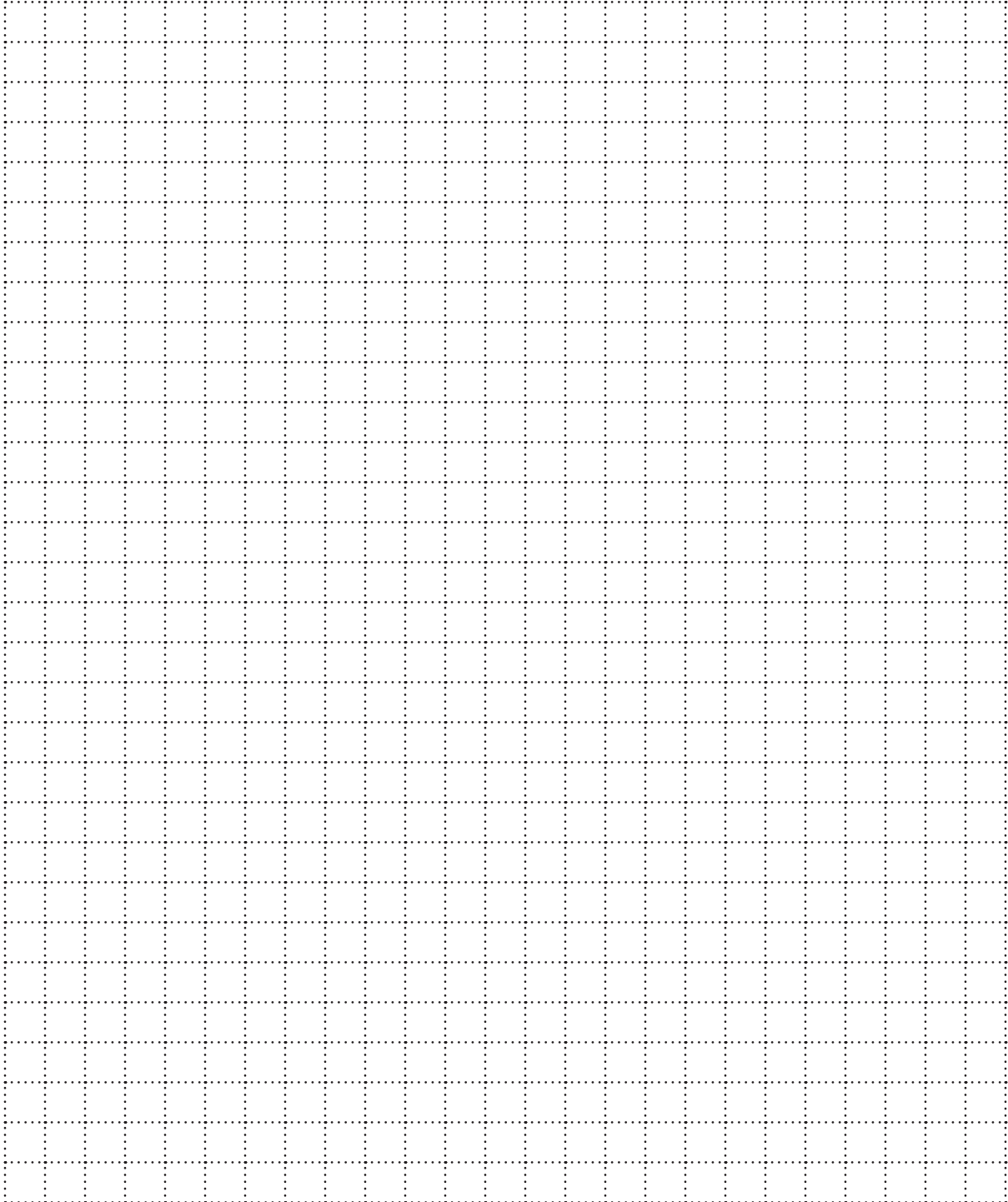
MEETING ROOM E-MAIL ADDRESS:

MEETING ROOM LAYOUT

Please provide a layout of how you would like your meeting room set up.

- Use bold line to indicate entrance door.
- Indicate placement of furnishings, power and any other important items.
- If this grid scale is too small for easy drawing, return a separate sheet indicating booth layout.
- Return multiple booth layouts if necessary.

Draw Your Meeting Room Layout



Freeman

R U S H

**DELIVER BETWEEN:
JANUARY 9 - FEBRUARY 28, 2023**

TO: _____
MEETING ROOM COMPANY NAME

C/O Freeman
6675 W Sunset Rd
Las Vegas, NV 89118

**MEETING ROOM
NORTH HALL**

EVENT _____ CONEXPO-CON/AGG & IFPE

MEETING ROOM # _____ Piece # _____ of _____ Pieces

CARRIER _____

Freeman

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**MEETING ROOM
SOUTH HALL**

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**DO NOT DELIVER PRIOR TO:
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MEETING ROOM COMPANY NAME

C/O Freeman
Las Vegas Convention Center
311 W Saraha Ave
Las Vegas, NV 89101

**MEETING ROOM
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